

**ISANTI COUNTY  
COUNTY FEE SCHEDULE  
AS OF JANUARY 19, 2011**

**NOTE:** All fees and related information are subject to change without notice. Certain fees are established by state statute and provided in this schedule for informational purposes only. Requests for certain data may incur additional fees pursuant to the Minnesota Government Data Practices Act.

FEE DESCRIPTION	AMOUNT	NOTES/OTHER INFORMATON
<b>ADMINISTRATOR</b>		
Fax	\$1.00	Per page
<b>ASSESSOR – GIS</b>		
Paper Copy of Aerials:		
8½ x 11 Size	\$1.00	No charge to property owner or government
11 x 17 Size	\$15.00	No charge to property owner or government
Plotter	\$25.00	No charge to property owner or government
Digital Aerials:		
Entire County	\$2,000.00	
Township or City of Braham	\$400.00	
City of Cambridge or City of Isanti	\$750.00	
Section	\$25.00	
GIS Data and Maps:		
Shapefile of Parcel Data on CD	\$0.20	Per parcel; plus \$25.00 setup fee
8½ x 11 Paper Copy	\$0.25	Per copy; no charge to property owner or government
11 x 17 Paper Copy	\$1.00	Per copy; no charge to property owner or government
Other Printouts	\$0.25	Per page
NOTE: If purchasing digital copies of GIS data, a form must be completed that requires a signature from both the purchaser and the Assessor/GIS staff. The form specifies that the information purchased will not be reproduced or sold. Payment is required prior to receiving the digital information.		
<b>ATTORNEY</b>		
Photocopies	\$0.25	Per page
CD	\$10.00	
DVD	\$10.00	
<b>AUDITOR -TREASURER</b>		
Photocopies:		
Letter Size	\$0.25	Each
Legal Size	\$0.25	Each
Ledger Size	\$1.00	Each
Fax:		
First Page	\$2.50	
Additional Pages	\$0.50	Each
Notary Fee	\$1.00	
NSF Check Charge	\$30.00	
Auditor Certificate – Bond	\$175.00	
Auditor Verification	\$75.00	
Comprehensive Annual Financial Report	\$50.00	Per hard copy
Confession of Judgment	\$100.00	
Current Year Tax List – Image/CD	\$40.00	
Delinquent Administrative Fee	\$30.00	
Delinquent Tax List – Monthly PDF	\$15.00	
Delinquent Tax List – Custom	\$40.00	
Election Administration	\$100.00	AutoMark and/or M100; spring township elections only

Escrow Accounts (Manual):		
Adding Accounts	\$5.00	Per parcel
Annual Maintenance	\$2.00	Per parcel
Escrow Accounts (Electronic):		
Full File	\$75.00	
Request Tape	\$0.20	Per parcel; \$25.00 minimum
Billing Tape	\$0.20	Per parcel; \$25.00 minimum
Payment Tape	\$0.20	Per parcel
Rejected Tape	\$20.00	Per tape
Escrow Refund – Title or Mortgage Company	\$5.00	Per refund
Express Processing Fee	\$20.00	Includes express mailing fee
Fireworks Permit	\$50.00	
Green Acres Payback Computation	\$40.00	
3.2 Malt Liquor License:		
Off Sale	\$75.00	
On Sale	\$75.00	
Temporary	\$20.00	Valid for one to three days
Late Fee – Application and Payment	\$10.00	
Liquor License:		
Off Sale	\$500.00	
On Sale	\$2,000.00	
Sunday Liquor	\$200.00	
Wine	\$250.00	
Consumption & Display Permit (Bottle Club)	\$100.00	
Late Fee – Application and Payment	\$10.00	If license is \$200.00 or less
Late Fee – Application and Payment	\$25.00	If license is more than \$200.00
Mailing Labels	\$1.50	Per page; \$15.00 minimum
Office Service Fee	\$45.00	Per hour
Professional Service Fee	\$60.00	Per hour
Passport Photo	\$16.00	Includes Minnesota sales tax
Penalty Abatement Fee	\$25.00	
Final Plat Checking	\$50.00	Plus \$10.00 per lot
Precious Metal License	\$50.00	
Repurchase Fee	\$100.00	
Special Assessment Fee:		
Initial Year	\$5.00	Per parcel
Each Additional Year	\$0.25	Per parcel
Special Assessment Abatement	\$10.00	Per parcel
Tax Search – Certified	\$5.00	Per parcel
Tax Search – Using Staff Time	\$2.50	Per parcel
TIF Certificate	\$400.00	
TIF Administrative Fee	0.20%	Per year; 0.20% (.002) of increment for new TIF certifications
Transient Merchant License	\$150.00	
<b>FAMILY SERVICES</b>		
Photocopies	\$0.25	Per side
EBT Replacement Card	\$2.00	
Late Fee Service Charge	\$80.00	
Adoption Fees – Background Check	\$45.00	
Adult Foster Care License:		
Initial License	\$500.00	
Re-Licensure	\$500.00	
Initial License for Consolidated Standards Home	\$500.00	
Re-Licensure for Consolidated Standards Home	\$500.00	
Fire Marshal Inspection Fee	\$50.00	Payable by cash or certified check only
Licensed Child Care	\$50.00	Home visit; one year license
Re-Licensed Child Care	\$100.00	Home visit; two year license
Licensed Child Care Background Study Fee	\$100.00	
License Child Care Background Study Fee – Off Year	\$100.00	
Legal Non-Licensed Child Care – Background Study Fee	\$100.00	Unless under poverty guidelines
Child Support Application Fee (Non-Public	\$25.00	

Assistance)		
Detox Fees	Variable	Based on poverty guidelines; contact department at 763-689-1711 for amounts
Juvenile Placements	Variable	Based on child support guidelines or fees per MN statute
Income Withholding Only Services Type Cases	\$15.00	Per month
Social Welfare Rep Payee Fees	\$37.00	
<b>HIGHWAY</b>		
Driveway Permit	\$200.00	
<b>MAINTENANCE</b>		
Cleaning of Office Space Leased from County	\$25.00	Per hour
<b>PROBATION</b>		
Adult Misdemeanor Supervision	\$120.00	Per year (\$10.00 per month)
Adult Gross Misdemeanor Supervision	\$120.00	Per year (\$10.00 per month)
Adult Gross Misdemeanor Transfer In	\$50.00	Per year
Adult Gross Misdemeanor Transfer Out	\$75.00	If more than three months of supervision
Adult Domestic PSI	\$100.00	
Adult REAM/HEM/GPS Supervision:		
Grant Eligible	\$5.75	
Pretrial	\$11.50	
Sentenced or Pretrial GPS	\$15.00	
Cell Phone Unit	\$20.00	
Bail Evaluation	\$25.00	Per bail completed
Conditional Release Supervision	\$120.00	
Pretrial /Probation UA's		
5/11 Panel	\$15.00	
Confirmation If Offender Denies	\$25.00	
Juvenile Positive Test	\$15.00	
Adult Positive/Negative Test	\$15.00	
Domestic Abuse Screening	\$25.00	Per screening
Chemical Use Screening	\$100.00	Per screening; \$25.00 if referred for further assessment
Adult COG Program	\$150.00	Plus \$25.00 to reschedule
Adult PICK AA Orientation Fee	\$25.00	Plus \$10.00 to reschedule
Juvenile Cog Program	\$75.00	Plus \$25.00 to reschedule
Juvenile Restorative Group Conferencing	\$25.00	Plus \$10.00 to reschedule
Juvenile Shoplifting Program	\$25.00	Plus \$10.00 to reschedule
Juvenile HEM Hook-up	\$25.00	
Juvenile Supervision Diversion	\$25.00	
Juvenile Supervision	\$40.00	
NOTE: All offenders who can show proof that they cannot pay because they are receiving assistance through a county, state, or federal assistance program will be screened by probation based on their ability to pay. If they cannot pay, their fees will be waived or, if appropriate, they will be given the option to work off their fees through community work service.		
<b>PUBLIC HEALTH</b>		
Car Seat Training:		
Isanti County Foster Parents	No charge	If attending regular scheduled class
Child Care Providers	\$25.00	Per person
General Public, MA	\$55.00	Per client; bill UCare and Medica only
General Public, Non-MA	\$15.00	Suggested donation; by appointment only
Immunizations:		
MA Clients	\$17.50	Health plan will be billed
Clients Without Insurance Coverage	\$10.00	Per shot; suggested donation
Mantoux Testing Fee – 2 <sup>nd</sup> Test for Jail Inmates	\$20.00	
Tobacco License – Annual Renewal	\$150.00	Per establishment; non-prorated and non-transferable
Developmental Screening Fee	Variable	See sliding fee scale at end of this document

Dental Varnish Fee	Variable	See sliding fee scale at end of this document
Child and Teen Clinic Fee	Variable	See sliding fee scale at end of this document
Water Test Kits	Variable	See sliding fee scale at end of this document
<b>RECORDER</b>		
Copies of Documents	\$0.50	Per page
Mailing of Documents	\$5.00	Minimum charge; plus \$2.00 postage payable in advance
Abstract Document:		
Recording Fee	\$46.00	
Filings of Assignments, Satisfactions and Partial Releases	\$46.00	With four or less references; \$10.00 each reference over the first four
Attested Copies – Submitted at Filing	\$2.00	Each
Certified Copies of Document	\$10.00	Per document
Non-Certified Copies of Document	\$0.50	Per page
State Tax Liens and Releases	\$30.00	Collected when the release is recorded
Abstract Plats:		
Recording Fee	\$56.00	
Certified Copies of Official Plat	\$15.00	
Non-Certified Copies	\$10.00	
Abstract Condominiums:		
Recording Fee	\$56.00	Minimum charge; or \$0.50 per unit
Certified Copies	\$10.00	Minimum charge; or \$1.00 per page
Non-Certified Copies	\$2.00	Per page
Torrens Documents:		
Memorial – First Certificate Entry	\$46.00	
Memorial – Additional Certificate Entry	\$20.00	Each
Filing of Release of State Tax Lien	\$30.00	No charge for filing the lien itself
Torrens Certificate Issuance:		
Transfer of Fee Ownership – First Certificate	\$46.00	
Transfer of Fee Ownership – Additional Certificate	\$40.00	Each
Residue Certificate – First Certificate	\$40.00	Each
Residue Certificate – Additional Certificate	\$40.00	Each
Exchange Certificate – Issued	\$20.00	Each
Exchange Certificate – Canceled	\$20.00	Each
Common Elements Certificate of Title	\$40.00	
Torrens Plats and Surveys	\$56.00	
Torrens Original Decree of Registration:		
First Certificate or Possessory Title	\$46.00	
Memorial Plat	\$46.00	Pursuant to M.S. 508.23 or 508.671
Torrens Copy Fees:		
Condition of Title	\$50.00	
Certified Copy of Filed Document	\$10.00	
Non-Certified Copy of Filed Document	\$0.50	
Certified Copy of Plat or Floor Plans	\$15.00	
Non-Certified Copy of Plat	\$10.00	
Non-Certified Copy of Floor Plans	\$1.00	Per page; \$10.00 minimum charge
Torrens Ancillary Fees:		
Conformed Copy	\$2.00	
Well Disclosure Certificate	\$45.00	To be paid to Registrar of Titles
Vital Statistics:		
Birth Certificate	\$26.00	
Non-Certified Copy of Birth Record	\$13.00	
Death Certificate	\$13.00	
Non-Certified Copy of Death Record	\$13.00	
Statement of No Record Found	\$20.00	
Verification	\$9.00	If applicant provides date of the event and name of registrant; otherwise \$20.00 per hour
Marriage License	\$115.00	
Marriage License – Proof of 12 Hours Counseling	\$40.00	
<b>SHERIFF</b>		

Jail:		
Booking	\$20.00	
Fingerprinting	\$15.00	
Huber	\$20.00	Per day
Preliminary Breath Screening Test	\$6.00	
Prisoner Boarding – Out of County	\$55.00	Per inmate; per day
Request for Public Health Nurse	\$10.00	
Mantoux Testing Fee	\$15.00	
RSI Baseline Urinalysis	\$50.00	
Urinalysis	\$20.00	
Civil Process:		
Service	\$40.00	Per person
Deputy Time	\$60.00	Per hour; three hour minimum; charges will be initiated when special service is requested
Mileage	\$0.51	Per mile; round trip from sheriff office
Legal Not Found	\$40.00	
Return of Process When Service Not Made	\$40.00	
Writ of Execution Commission	5.00%	Based on total amount seized, collected, or stipulated by the parties as a result of the sheriff's levy
Writ of Execution Returned – Not Satisfied	\$40.00	
Levy for Execution of Judgment	\$10.00	
Notification of Wage Garnishment or Levy to Serving Party	\$10.00	
Postings	\$40.00	
Writ of Recovery or Eviction	Variable	Based on deputy time and mileage
Replevin	\$75.00	Plus mileage
Duplicate Certificate	\$20.00	
Order for Seizure	Variable	Based on deputy time and mileage; \$100.00 minimum
Redemptions:		
Preparation Fee	\$200.00	
Redemption Certificate	\$50.00	
Sales:		
Mortgage Foreclosure	\$65.00	
Lien – Mechanical or Warehouseman	\$65.00	
Uniform Commercial Code	\$65.00	
Abandoned Property	\$65.00	
Judgment & Decree Sales	\$110.00	
Execution Sales	\$110.00	
Report of Sale	\$20.00	
<b>TRANSIT (HEARTLAND EXPRESS)</b>		
Bus Fare:		
Senior Dining Bus	No charge	Suggested donation of \$0.75 each way
In-City Senior Fare	\$0.75	Per one-way ride; 65 years and older
City Fare	\$1.50	Per one-way ride
Corridor Fare	\$2.00	Per one-way ride
Border Zone	\$3.50	Per one-way ride
Special Community Event Bus	\$60.00	Administrative fee
Senior Trips	\$15.34	Per hour; plus \$0.17 per mile and cost of fuel
PMAP Contracted Rates:		
Volunteer Driver Program	\$0.81	Per mile
Bus Trip	\$12.00	Per bus trip
Mechanic Labor	\$50.00	Per hour
Oil Change – Regular	\$25.00	
Oil Change – 15 Quart Diesel	\$60.00	
<b>ZONING</b>		
Variance	\$500.00	
Conditional Use Permit	\$500.00	
Conditional Use Permit – Gravel Pit	\$500.00	
Interim Use Permit	\$375.00	

Amendment	\$500.00	
Rezoning	\$500.00	
Preliminary Plat	\$500.00	
Re-Submittal of Preliminary Plat	\$100.00	
Final Plat	\$100.00	
Final Plat Check Fee	\$200.00	Plus \$20.00 per lot; plus re-check fee of \$150.00 if needed after the second review
Septic Tank or Holding Tank Permit	\$150.00	
Residential Septic System Permit	\$250.00	
Large Commercial & Community System Permit	\$500.00	
Performance System	\$250.00	
Performance System – Operating Permit	\$50.00	
Performance System – Annual Operating Renewal Permit	\$10.00	
Septic Repair Permit	\$50.00	
Re-Inspection Fee	\$25.00	After required inspection
Building Permit	Variable	Based on valuation as determined by 1997 Uniform Building Code fee schedule; contact department at 763-689-5165 for specific amount
Plan Review Fee	Variable	65% of building permit fee
New House Park Fee	\$600.00	
Miscellaneous Permit	\$75.00	Furnace, stove, water heater, air conditioner, re-roofing, re-siding, and pool
In Ground Pool	\$169.38	
Zoning Ordinance	\$9.00	
Zoning Maps	\$3.50	
Subdivision Ordinance	\$3.00	
Comprehensive Plan	\$10.00	
Isanti County Plat Manual	\$6.00	
Move-In House Inspection Fee – Out of County	\$42.00	Plus \$0.50 per mile
Demolition Permit – Houses and Commercial	\$100.00	
Agricultural Building Permit Administrative Fee	\$100.00	
Wetland Permit:		
Less Than One Acre Total Impacted	\$100.00	
More Than One Acre Total Impacted	\$250.00	
Wetland Replacement Plan	\$250.00	
Wetland Banking	\$250.00	
Exemptions/No Loss Determination	\$50.00	
Site Visits	\$42.00	
Grading and Filing Permit	\$150.00	
Environmental Assessment Worksheet (EAW) and Environmental Impact Statement (EIS)	Variable	The developer is to pay all costs of preparation and review including hourly rate of staff (with benefits), postage and copies

**PUBLIC HEALTH**

**DEVELOPMENTAL SCREENING SLIDING FEE SCALE**

Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$903	\$904 - \$1,671	\$1,672 - \$1,806	\$1,807 - \$2,032	\$2,033 - \$2,258
2	< \$1,214	\$1,215 - \$2,246	\$2,247 - \$2,428	\$2,429 - \$2,732	\$2,733 - \$3,035
3	< \$1,526	\$1,527 - \$2,823	\$2,824 - \$3,052	\$3,053 - \$3,434	\$3,435 - \$3,815
4	< \$1,838	\$1,839 - \$3,400	\$3,401 - \$3,676	\$3,677 - \$4,136	\$4,137 - \$4,595
5	< \$2,149	\$2,150 - \$3,976	\$3,977 - \$4,298	\$4,299 - \$4,835	\$4,836 - \$5,373
6	< \$2,461	\$2,462 - \$4,553	\$4,554 - \$4,922	\$4,923 - \$5,537	\$5,538 - \$6,153
7	< \$2,773	\$2,774 - \$5,130	\$5,131 - \$5,546	\$5,547 - \$6,239	\$6,240 - \$6,933
8	< \$3,084	\$3,085 - \$5,705	\$5,706 - \$6,168	\$6,169 - \$6,939	\$6,940 - \$7,710
Client Pays...	\$10.00	\$20.00	\$30.00	\$50.00	\$50.00

Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$50.00

<b>PUBLIC HEALTH</b>					
<b>DENTAL VARNISH SLIDING FEE SCALE</b>					
Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$903	\$904 - \$1,671	\$1,672 - \$1,806	\$1,807 - \$2,032	\$2,033 - \$2,258
2	< \$1,214	\$1,215 - \$2,246	\$2,247 - \$2,428	\$2,429 - \$2,732	\$2,733 - \$3,035
3	< \$1,526	\$1,527 - \$2,823	\$2,824 - \$3,052	\$3,053 - \$3,434	\$3,435 - \$3,815
4	< \$1,838	\$1,839 - \$3,400	\$3,401 - \$3,676	\$3,677 - \$4,136	\$4,137 - \$4,595
5	< \$2,149	\$2,150 - \$3,976	\$3,977 - \$4,298	\$4,299 - \$4,835	\$4,836 - \$5,373
6	< \$2,461	\$2,462 - \$4,553	\$4,554 - \$4,922	\$4,923 - \$5,537	\$5,538 - \$6,153
7	< \$2,773	\$2,774 - \$5,130	\$5,131 - \$5,546	\$5,547 - \$6,239	\$6,240 - \$6,933
8	< \$3,084	\$3,085 - \$5,705	\$5,706 - \$6,168	\$6,169 - \$6,939	\$6,940 - \$7,710
Client Pays...	\$10.00	\$10.00	\$10.00	\$10.00	\$25.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$25.00					

<b>PUBLIC HEALTH</b>					
<b>CHILD &amp; TEEN CLINIC SLIDING FEE SCALE</b>					
Client Monthly Income Levels					
Family Size	Poverty	185% of Poverty	200% of Poverty	225% of Poverty	250% of Poverty
1	< \$903	\$904 - \$1,671	\$1,672 - \$1,806	\$1,807 - \$2,032	\$2,033 - \$2,258
2	< \$1,214	\$1,215 - \$2,246	\$2,247 - \$2,428	\$2,429 - \$2,732	\$2,733 - \$3,035
3	< \$1,526	\$1,527 - \$2,823	\$2,824 - \$3,052	\$3,053 - \$3,434	\$3,435 - \$3,815
4	< \$1,838	\$1,839 - \$3,400	\$3,401 - \$3,676	\$3,677 - \$4,136	\$4,137 - \$4,595
5	< \$2,149	\$2,150 - \$3,976	\$3,977 - \$4,298	\$4,299 - \$4,835	\$4,836 - \$5,373
6	< \$2,461	\$2,462 - \$4,553	\$4,554 - \$4,922	\$4,923 - \$5,537	\$5,538 - \$6,153
7	< \$2,773	\$2,774 - \$5,130	\$5,131 - \$5,546	\$5,547 - \$6,239	\$6,240 - \$6,933
8	< \$3,084	\$3,085 - \$5,705	\$5,706 - \$6,168	\$6,169 - \$6,939	\$6,940 - \$7,710
Client Pays...	\$10.00	\$20.00	\$50.00	\$115.00	\$170.00
Clients with incomes greater than 250% of poverty guidelines will be charged 100% of the fee -- \$335.00					

<b>PUBLIC HEALTH</b>						
<b>WATER TEST KITS SLIDING FEE SCALE</b>						
Client Monthly Gross Income						
Family Size	Poverty	125% of Poverty	150% of Poverty	175% of Poverty	200% of Poverty	225% of Poverty
1	< \$903	\$904 - \$1,129	\$1,130 - \$1,355	\$1,356 - \$1,580	\$1,581 - \$1,806	\$1,807 - \$2,032
2	< \$1,214	\$1,215 - \$1,518	\$1,519 - \$1,821	\$1,822 - \$2,125	\$2,126 - \$2,428	\$2,429 - \$2,732
3	< \$1,526	\$1,527 - \$1,908	\$1,909 - \$2,289	\$2,290 - \$2,671	\$2,672 - \$3,052	\$3,053 - \$3,434
4	< \$1,838	\$1,839 - \$2,298	\$2,299 - \$2,757	\$2,758 - \$3,217	\$3,218 - \$3,676	\$3,677 - \$4,136
5	< \$2,149	\$2,150 - \$2,686	\$2,687 - \$3,224	\$3,225 - \$3,761	\$3,762 - \$4,298	\$4,299 - \$4,835
Water Test Fee	None	\$8.00	\$16.00	\$24.00	\$32.00	\$40.00